

MINISTERS OF COMMUNION - Guidelines 2017

- Rosters: bulletins – weekly, monthly & www.resurrectionkingspark.org
 - If unavailable notify the Parish Office.
 - Ministers of Communion are expected dress appropriately and maintain reverence.
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1. Report to the Welcome Desk at least **10-15 minutes** before Mass; including emergencies. Should you be late please **do not be offended** if you have been replaced.
 2. Process in with priest and other ministers led by Proclaimers of the Word. Gather around the Altar; don't bow. When the priest kisses the altar go to your seat.
 3. Make sure you know your distribution position **before** Mass commences (e.g. B1, W3 etc). It is your responsibility to know and go to your assigned position.
 4. After the Prayers of Intercession, whilst the collection is being taken up, go to the credence table for the Procession of Gifts. Those carrying bread are to come first. At our 6pm and 9am Masses place three wine cups on the priest's right hand side of the altar and three bowls his left. Begin the Procession of Gifts when the priest stands and comes to the altar. Need to maintain reverence – don't run!
 5. As the priest consumes the Body of Christ come to the altar. Priest will distribute the Body of Christ to Ministers. The 1st Minister of Communion to receive the Body of Christ is to take **the big** (priest's) chalice and begin offering the Blood of Christ to other Ministers. At the 10.30am Mass a 2nd minister is required to distribute the Blood of Christ to other ministers. When last person receives move to your assigned position.
 6. If a child or an adult comes forward with arms crossed make the sign of the cross saying "God bless you Father, Son and Holy Spirit". Children need to be at least nine years of age to receive communion.
 7. Ministers of Communion offering the Blood of Christ are not to permit dipping. Pause if there are more than two or three people waiting to receive the Blood of Christ.
 8. Hold the chalice low enough so each person receiving can see the contents.
 9. **After each person has received, wipe the chalice both inside and out and rotate the chalice by a ¼ turn. Should you need to take more hosts from the ciborium do not do so by hand.**
 10. Do not pour from one chalice to another. However when finished at your position if you have a quantity left over discretely check the other chalices and exchange as required. Should your chalice be empty return to the Sacristy.
 11. At the 6pm & 9am Masses W5 and B5 if completed their section may go to the narthex and continue distributing Communion.
 12. It is the responsibility of each minister to consume the remaining Blood of Christ (or to share it with somebody else). This should happen in the Sacristy – do not approach Fr Noel.
 13. Chalices need to be purified (a small amount of water added to the empty chalice and then consumed by the minister). This is the responsibility of each minister before they leave the sacristy. Washing of vessels should be done after Mass by the person on Sacristy Duty.